

## Organising Committee

### Executive arm of DTE

## Minutes

Date: **17/12/2020**Time: **7:30pm**Venue: **Online via Zoom [data.dte.org.au](https://data.dte.org.au)**Online: **<https://dte.coop/live.meeting>**

<b>1</b>	<p><b><u>Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land</u></b></p> <p>Down To Earth Cooperative acknowledges the traditional owners of the land we gather on as The Dja Dja Wurrung people and we also acknowledge their continuing connection to land, culture and community. We offer our respects to elders, past, present and emerging. We gather on the land of the people of the Kulin nation. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all."</p>			
<b>2</b>	<b><u>Meeting Started</u></b>	<i>Procedural</i>		
	7.46PM			
<b>3</b>	<b><u>Election of Chair</u></b>	<i>Procedural</i>		
	Confirmation of Chairperson: Tania Morsman and John Reid Confirm Minute Keeper: Suzie Helson Host: Tania Morsman and Lindy Hunt			
<b>4</b>	<b><u>Attendance</u></b>	<i>Procedural</i>		
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;">           Andrew Wilkinson Darren Geraghty Darrylle Ryan David Cameron David Cruise Deb Moerkerken Elisa Brock <b><u>Attendance Continued</u></b>  Ellen Brogan Gary Lasky John Magor John Reid         </td> <td style="width: 50%; vertical-align: top;">           Kathy Ernst Lance Nash Lindy Hunt Malcolm Matthews Mark Helson Peter Tippett Rick Gill  Scouse Suzie Helson Tania Morsman Trevor Pitt,         </td> </tr> </table>	Andrew Wilkinson Darren Geraghty Darrylle Ryan David Cameron David Cruise Deb Moerkerken Elisa Brock <b><u>Attendance Continued</u></b>  Ellen Brogan Gary Lasky John Magor John Reid	Kathy Ernst Lance Nash Lindy Hunt Malcolm Matthews Mark Helson Peter Tippett Rick Gill  Scouse Suzie Helson Tania Morsman Trevor Pitt,	
Andrew Wilkinson Darren Geraghty Darrylle Ryan David Cameron David Cruise Deb Moerkerken Elisa Brock <b><u>Attendance Continued</u></b>  Ellen Brogan Gary Lasky John Magor John Reid	Kathy Ernst Lance Nash Lindy Hunt Malcolm Matthews Mark Helson Peter Tippett Rick Gill  Scouse Suzie Helson Tania Morsman Trevor Pitt,			
<b>5</b>	<b><u>Confirmation of Previous Meeting Minutes</u></b>	<i>Procedural</i>		
	26/11/2020 OC Minutes – deferred until next meeting			

6	<b>Task Check List</b>	<i>Procedural</i>
	<ul style="list-style-type: none"> <li>• <b>Follow up needed once minutes from 26/11/20 are available</b></li> </ul>	No progress Work In Progress Complete No longer relevant Taken Over By ?
7	<b>Correspondence / Payments</b>	<i>Procedural</i>
	Tania Morsman – complaint to Board and Secretary, regarding the chair person at the AGM on Sunday 6/12/20 BLN Payment – \$214.00, part payment of invoice Tania Morsman – Regarding The Elements Festival - Suzie Helson – Asking for report confirmation from NRAR re clean up, reply from NRAR stating report will be emailed to Dte Secretary Tania Morsman – Had trouble voting for the Director elections and would like this looked into	
8	<b>WH&amp;S</b>	<i>Procedural</i>
9	<b>Agenda Item 12920: New Board</b>	
	Motion: The OC formally acknowledges the abandonment of the adjourned AGM 2020, deemed the AGM 2020 closed and welcomes new directors and formally acknowledges the new board.  Item by : Peter Tippett <ul style="list-style-type: none"> <li>• Lindy Hunt would like her objection noted, but did not want to make it go to a vote regarding Item 12920</li> <li>• Tania Morsman as chair congratulated the new Board members, Gary Lasky, Elisa Brock, Suzie Helson and Kate Shapiro, also acknowledged the work done and input to DTE by the outgoing Board members Mark Rasmussen, Robin Macpherson and Grant Waldram</li> </ul>	<i>Moved :</i> <i>Peter Tippett</i> <i>Seconded :</i> <i>David Cruise</i> <i>P.B.C.</i>
	<b>Discussion Point: 12921 - Upwork</b>	
	Details: As an OC Member I would like to know what get's sent to Upwork, what Invoices or Receipts etc ?  Motion: As an OC Member I would like to know what get's sent to Upwork, what Invoices or Receipts etc ?  Item by: Steve Gregory 1619  <b>Discussion Point 12921:</b> Elisa Brock gave a detailed explanation of what and why Fincom use Upworks Upworks is only used when Fincom volunteers have large volumes of receipts/ invoices which need to be renamed with date, value, supplier and invoice number, then linked to the Bendigo Bank transaction on the cardholders Google sheet. This is a process so the bookkeeper can then put into Zero. Scouse said he would like to join Fincom as an admin job suits him better to achieve his volunteer hours.	

	<b>Agenda Item 12922: Schedule the February SGM</b>	
	<p>Agenda details: We have a SGM required during February according to our rules</p> <p>Motion: That the Organising Committee schedule the date of the 18<sup>th</sup> of February 2021 DTE SGM.</p> <p>Item by: Trevor Pitt</p>	<p><i>Moved: Peter Tippet</i>  <i>Seconded : Trevor Pitt</i>  <i>P.B.C.</i></p>
	<b><u>Carried Resolutions</u></b>	
	<p><b>Item 12920:</b> The OC formally acknowledges the abandonment of the adjourned AGM 2020, deemed the AGM 2020 closed and welcomes new directors and formally acknowledges the new board.</p> <p><b>Item 12922 :</b> That the Organising Committee schedule the date of the 18<sup>th</sup> of February 2021 DTE SGM</p>	
	<b><u>Actions to be taken</u></b>	<i>Procedural</i>
	<ul style="list-style-type: none"> <li>• Suzie H to email Dte Secretary requesting that once the report is received from NRAR that this be forwarded to the OC</li> <li>• Tania Morsman to contact Melody Braithwaite asking if she might need assistance to complete the OC minutes from 26/11/20</li> </ul> <p><b><u>Actions to be taken continued</u></b></p> <ul style="list-style-type: none"> <li>• John Reid and Elisa Brock to get together with others interested in assisting with the development of appropriations, allowing time for discussion, endeavouring to alleviate workshopping at the SGM.</li> <li>• John Reid to send out a call for motions and notification of the upcoming SGM to be held on the 18/02/2021.</li> </ul>	
	<b><u>Next Meeting Date &amp; Time Confirmation</u></b>	<i>Procedural</i>
	Thursday 28/01/2021 7.30pm	
	<b><u>Meeting Ended</u></b>	<i>Procedural</i>
	9.53pm	